

UNIVERSITY COUNCIL ON ATHLETICS



CONSTITUTION

Revised: September 2005



University Council on Athletics

CONSTITUTION

Article 1 **NAME**

The body charged with the control of all phases of athletics and recreation at Queen's University shall be known as The University Council on Athletics. Hereinafter it shall be referred to as "Council."

Article 2 **PURPOSE**

2.1 The University has a responsibility to provide opportunities for students to develop their total personality, and to prepare them for community life through the provision of a variety of meaningful educational experiences. Queen's Athletics and Recreation shall be coordinated with a view to making a contribution to this end.

2.2 Specifically the Council programs shall be based on the following principles:

- a. Athletics and Recreation is an integral part of the educational experience of Queen's University.
- b. Athletics and Recreation opportunities are for all students who pay the compulsory athletics and recreation fees.
- c. Athletics and Recreation opportunities are founded and provided on the principles consistent with a broad-based philosophy of sports.
- d. Representation on the Council should reflect a broad-based philosophy of sports.

Article 3 **COUNCIL RESPONSIBILITY**

3.1 There shall be three (3) Standing Committees responsible to the Council to be directly concerned with policy making and budgeting in the following areas:

- i. Campus Recreation
- ii. Golden Gaels Athletics
- iii. Intramural Athletics

- 3.2 Under the direction of the University Senate, the Council shall have responsibility and authority in all matters concerning Athletics and Recreation. This responsibility and authority shall include the development of general policies concerning Athletics and Recreation and the coordination of specific policies developed by its various Athletic and Recreation committees. The Council is responsible for reviewing and approving Standing Committee policies.
- 3.3 The Council shall determine the total monies available for Athletics and Recreation from the University Athletic and Recreation fee.
- 3.4 The fiscal year shall extend from May 1 to April 30. The Budget Committee must present budgets for formal approval by Council. The budget must receive final approval by the Dean of Student Affairs or the appropriate University office after receiving approval by Council.
- 3.5 The Council may draw up By-Laws it deems necessary for the proper conduct of its business.
- 3.6 The Council shall report to the University Senate annually and at such other times as requested by the Senate or by the Council.
- 3.7 The Council shall provide that any recommendation to the Board of Trustees affecting that part of the Student Interest fee known as the Athletics and Recreation fee be preceded by student referendum.

Article 4 **COUNCIL STRUCTURE AND VOTING PRIVILEGES**

- 4.1 The Chair of the Council shall be elected annually at the October meeting. The position must be held by a returning voting member of the Council.
- 4.2 The Executive Officers of the three Standing Committees shall be appointed with accordance with By-Law 3.4.1.
- 4.3 The Council shall appoint Administrative Committees responsible for budget affairs and awards recommendations.
- 4.4 The Council may appoint any ad hoc committees it may deem necessary for its purposes. (eg. awards, scholarships, bursaries).

- 4.5 All Standing Committee members, except those designated as non-voting members, shall have one vote at Committee meetings.
- 4.6 All Standing Committee and ad hoc committee policies must be consistent with and adhere to the Constitution and By-Laws of Council.

Article 5 **COUNCIL MEMBERSHIP**

- 5.1 The Director of the School of Physical and Health Education shall act as the Executive Director of the Council. The Executive Director shall be responsible for coordinating administrative action relating to the work of the Council and its Standing Committees.
- 5.2 The Council shall comprise fifteen (15) voting members as follows: three representatives from the Golden Gaels Athletic Committee, three representatives from the Intramural Executive Council, three representatives from the Campus Recreation Committee, three representatives as recommended by the Senate Nominating Committee, one faculty/staff representative at large, one representative from the staff association (Q.U.S.A.), and one representative from the Alumni Association. The makeup of the Council should reflect fair gender representation.
- 5.3 The Executive Director of the Council, the Chair of Athletics and Recreation in the School of Physical and Health Education and the Executive Officer(s) of each of the Standing Committees shall be ex-officio non-voting members of the Council.

Article 6 **COMMITTEE RESPONSIBILITY**

- 6.1 Each of the three (3) Standing Committees shall be responsible for the development of its respective policies and procedures, for the approval of its awards system, and for the adherence to the eligibility regulations of all applicable parent bodies.

Article 7 **AMENDMENTS**

- 7.1 This Constitution may be amended at any meeting with the approval of two-thirds ($\frac{2}{3}$) of eligible voting members, providing that any proposal for amendment has been submitted to the Executive Director and notice has been presented at a Council meeting at least

one month prior to the meeting and circulated to all members at least two weeks prior to the meeting. Proposed changes to the Constitution must be reviewed by an ad hoc committee of Council chaired by the Executive Director.

- 7.2 The Council may amend By-Laws at any meeting with the approval of two-thirds ($\frac{2}{3}$) of eligible voting members providing written notice and specific By-Law changes are presented to the Executive Director at least one month prior to the meeting. Proposed changes to the By-Laws must be reviewed by an ad hoc committee of Council chaired by the Executive Director.
- 7.3 All amendments to the Constitution shall require ratification by the University Senate.